

ACADEMIC RECORDS PROGRAM CHANGE

To change your program, complete this form and take it to the following offices for sign-off:

1. Advising Center (E235)
2. Financial Aid (B213)

Return the completed form to the Academic Records Office. Your program of study will be changed within 5 working days.

Name: _____

BHCC ID#: _____

Date: ___/___/___

Veteran: Yes No

Request Change of Program:

From: _____ Certificate or Degree: _____

To: _____ Certificate or Degree: _____

Students changing programs may be assigned to an advisor in the new program.

Signatures:

Student: _____ Date: ___/___/___

Advising/Counseling Center: _____ Date: ___/___/___

Financial Aid: _____ Date: ___/___/___

Staff Use Only:

Staff initials: _____ Date entered: Date: ___/___/___